



1211 S. Glenstone, Springfield, MO 65804  
(800) 443-1083 • Fax (417) 862-0863

# Agreement Form

- This application is for the following type(s) of study group:
- Discipleship Training Center (formerly ICI Learning Center)
  - Berean Study Center
  - Undergraduate Study Group

**New Agreement**       **Updated Agreement**

Sponsoring Church or Ministry Name:  
\_\_\_\_\_

Study Center/ Group Name:  
\_\_\_\_\_  
*(If different than above)*

Address \_\_\_\_\_

E-mail \_\_\_\_\_

Phone \_\_\_\_\_

Yes, you may publish this information online or in print.

Ship to Address (if different from above)  
\_\_\_\_\_  
\_\_\_\_\_

**Denominational Affiliation:**

\_\_\_\_\_  
*(Berean Study Centers in non A/G ministries must fill out the information on the second page of this form.)*

**Coordinator**

Name \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

**Record Keeper**

Name \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

**Facilitator(s)**

Name \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Name \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

**Terms of the Agreement:**

Global University will:

1. Provide quality study center materials.
2. Assist with instructional and administrative guidelines and materials.
3. Allow discounts for course fees and materials as designated in the guidelines for each level of study.
4. Grade each student's work (Berean, Undergraduate, and Graduate) according to appropriate academic regulations and standards.
5. Maintain a permanent record of each enrolled student's completions of study.
6. Issue appropriate certificates and diplomas as specified in the guidelines for each level.

The local study group will:

1. Provide names, student numbers, and other vital student information as required when orders are placed.
2. Protect the identity and integrity of the name of Global University and its various divisions.
3. Protect the copyrights of Global University textbooks, study materials, and examinations.
4. Provide for the selection of qualified facilitators and establishment of proper group and enrollment standards.
5. Provide appropriate facilities for students to meet for study and discussion.
6. Collect all enrollment fees, tuition (as applicable), and materials fees and remit the total amount due to Global University- even if there is a change in local leadership or if students withdraw without paying.
7. Administer/proctor final examinations and send to Global University for grading (Berean, Undergraduate).
8. Bear the costs of distributing promotions materials locally and practical expenses such as postage of course examination and assignments to Global University.
9. Comply with all regulations stated in the Guidelines for the particular level of study being pursued.
10. Carefully monitor the advertising of the courses to conform to the standards set forth in the Guidelines.

**Agreement:** We will provide encouragement and facilities for group study by students who enroll in Global University courses. We will comply with all stated policies in the appropriate group guidelines. We understand that Global University reserves the right to change the stipulations regarding this agreement and that this agreement may be revoked by Global University for non-compliance.

\_\_\_\_\_  
*(Signature of Pastor)*

\_\_\_\_\_  
*(Signature of Coordinator)*

**For Office Use Only**

\_\_\_\_\_  
*(Global University Representative)*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*(Account #)*

