



Student name		Student number	
Address		Office code	
		Phone (MUS only)	
		Email	
		Date of birth (da/MON/yr)	
I would like to request the service that is checked below (See current Tuition and Fees Schedule for cost.):			
<input type="checkbox"/> Enrollment extension (Y351) to extend enrollment to one year from the date of original enrollment for (course no. and name)			
<input type="checkbox"/> Reactivation of student status (Y314) (18 months with no course activity; check program below)*			
<input type="checkbox"/> Program evaluation (Y307) (at request of student; select program below)			
<input type="checkbox"/> Change of program (Y311) (to graduate degree plan checked below):*			
<input type="checkbox"/> Master of Divinity (90 credits)		<input type="checkbox"/> Master of Arts in Ministerial Studies:	
<input type="checkbox"/> Master of Arts in Biblical Studies:		<input type="checkbox"/> MAM: Broad Field Plan—36 credits	
<input type="checkbox"/> MAB: Broad Field Plan—36 credits		<input type="checkbox"/> MAM: Education Plan—36 credits	
<input type="checkbox"/> MAB: New Testament Plan—36 credits		<input type="checkbox"/> MAM: Leadership Plan—36 credits	
<input type="checkbox"/>		<input type="checkbox"/> MAM: Missions Plan—36 credits	
<input type="checkbox"/> Other Title—with prior approval ONLY			
<input type="checkbox"/> Program extension (Y352) (beyond time limit stated in catalog)* to (date)			
Dean's Signature		Date	
<input type="checkbox"/> Capstone paper/Theology of ministry paper submission (Y355) (check program above)			
<input type="checkbox"/> Capstone paper/Theology of ministry paper grading (Y356) (GSC only; if IO grades paper)**			
<input type="checkbox"/> Thesis defense (Y359) (when thesis defense is scheduled)			
<input type="checkbox"/> Thesis defense conferencing (Y362) (when GU account is used for thesis defense conference call)***			
<input type="checkbox"/> Thesis binding (Y304) (2 copies of thesis; due when final copy of thesis is submitted)			
<input type="checkbox"/> Thesis editing (Y361) (will be based on editing time required)***			
<input type="checkbox"/> Graduation (Y358) (check program above; MUS students complete separate Application to Graduate)			
Anticipated date to complete last course		GSC commencement date	
Student name as it should appear on diploma			
<input type="checkbox"/> Other (insert description and code)			
<input type="checkbox"/> Other (insert description and code)			
Student Signature		Date (da/MON/yr)	
GSC Director Signature		Date (da/MON/yr)	

*Includes program evaluation if applicable.

**Does not apply to MUS students; applies only when GSC requests service.

***Charged only when this service is requested by student or GSC.

MUS students must submit payment with this form. GSC accounts will be billed when a service is completed.