

APPLICATION PACKET



GRADUATE SCHOOL OF THEOLOGY

Doctor of Ministry
Master of Divinity
Master of Arts in Biblical Studies
Master of Arts in Ministerial Studies
Doctor of Ministry as Second or Third GU Graduate Degree
Master of Divinity as Second GU Graduate Degree
Special Student
Graduate Studies Certificate Programs

Application Instructions

Submit completed application with the respective components and application fee to Global University. Before your application for admission to the Graduate School of Theology is processed, all the components required for the admission status you are seeking must be reviewed by the Dean of the Graduate School. Your application will be considered incomplete and will not be processed without *all* the items indicated below for the applicable admission status.

Components Included in Packet

- Application for Admission for Master of Arts or Graduate Certificate Studies
- Application for Admission for Master of Divinity or Doctor of Ministry Studies
- Ministry Verification Form: Doctor of Ministry Applicants
- Biographical Sketch of Christian Life and Service
- Reference Form: Pastor (or other church leader)
- Reference Form: Educator or employer
- Instructions for request for Academic Records

Checklist of Application Components Required and Submitted

Refer to the current Graduate Studies Catalog for admission status, program options, and requirements of the Graduate School of Theology. The following component requirements checklist is provided for your convenience.

Admission Status Requested	Components Required
<input type="checkbox"/> Special Student to Full Admission (credits vary) <input type="checkbox"/> Master of Arts (36 credits) <input type="checkbox"/> Master of Divinity as 1st Global University Graduate Degree (78 credits) <input type="checkbox"/> Doctor of Ministry as 1st Global University Graduate Degree (108 credits)	<input type="checkbox"/> Application fee <input type="checkbox"/> Application for Admission to Respective Degree or Level of Studies <input type="checkbox"/> Ministry Verification Form (Doctor of Ministry applicants only) <input type="checkbox"/> Biographical Sketch of Christian Life and Service <input type="checkbox"/> Reference Form (Pastor/Church Leader) <input type="checkbox"/> Reference Form (Educator/Employer) <input type="checkbox"/> Transcripts of all degree-level work completed after Grade 12
<input type="checkbox"/> Master of Divinity as 2nd GU Graduate Degree (credits vary) <input type="checkbox"/> Doctor of Ministry as 2nd or 3rd GU Graduate Degree (credits vary)	<input type="checkbox"/> Application fee <input type="checkbox"/> Application for Admission to Master of Divinity or Doctor of Ministry <input type="checkbox"/> Ministry Verification Form (Doctor of Ministry applicants only) <input type="checkbox"/> Transcripts of all degree-level work since full admission to GU
<input type="checkbox"/> Special Student (maximum of 12 credits allowed)	<input type="checkbox"/> Application fee <input type="checkbox"/> Application for Admission to Graduate School
<input type="checkbox"/> Graduate Certificate (maximum of 18 credits per certificate) <input type="checkbox"/> MA, MDiv, or DMin after Graduate Certificate (maximum of 18 credits per certificate) * Indicates additional items required for those without a previous GU MA, MDiv, or DMin degree	<input type="checkbox"/> Application fee <input type="checkbox"/> Application for Admission to Respective Degree or Level of Studies <input type="checkbox"/> *Biographical Sketch of Christian Life and Service <input type="checkbox"/> *Reference Form (Pastor/Church Leader) <input type="checkbox"/> *Reference Form (Educator/Employer) <input type="checkbox"/> *Transcripts of all degree-level work completed after Grade 12



GLOBAL UNIVERSITY
GRADUATE SCHOOL OF THEOLOGY
E-mail: gradenroll@globaluniversity.edu

1211 South Glenstone Avenue
Springfield, MO 65804, USA
Phone (USA) 1-800-443-1083
(Other) 1-417-862-9533
Fax 1-417-863-9621

OFFICE USE ONLY:
Student No. _____
GSG Office Code _____
Study Method: Independent Group
(Check all that apply) Online

APPLICATION FOR ADMISSION FOR MASTER OF ARTS OR GRADUATE STUDIES CERTIFICATE

TYPE OR PRINT IN INK. Answer all questions. Check admission status desired. Submit with nonrefundable application fee and all required components to your Graduate Studies Group director. (Do not include payment for any other fees with application.)

MA in Ministerial Studies (36 credits) <input type="checkbox"/> Broad Field Plan <input type="checkbox"/> Education Concentration <input type="checkbox"/> Intercultural Studies Concentration <input type="checkbox"/> Leadership Concentration	MA in Biblical Studies (36 credits) <input type="checkbox"/> Broad Field Plan <input type="checkbox"/> New Testament Concentration Certificate (18 credits) (specify title) _____	Special Student (maximum of 12 credits) <input type="checkbox"/> Considering applying for full admission <input type="checkbox"/> Personal enrichment <input type="checkbox"/> Transfer credit to another school School name: _____
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PERSONAL INFORMATION. Previous studies with Global University <input type="checkbox"/> Yes <input type="checkbox"/> No		PASSPORT STYLE PHOTO (Applicant Only)
Social Security No. (USA Students Only) _____		
Student No. (Former Global University Students Only) _____		
Family/Last Name _____		
Maiden Name (if applicable) _____		
First Name _____	Date of Birth: As (10JAN1965) / /	
Middle Name _____		
Title: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Rev. <input type="checkbox"/> Dr. Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced		
Home Address _____ _____ _____		

Country of Residence _____	Country of Citizenship _____
E-mail _____	Primary Phone _____
Primary Language Spoken _____	Other Phone _____
Present Occupation _____	Fax _____

Are you using: USA VA military benefits? Yes No

Primary Religious Affiliation <input type="checkbox"/> Assemblies of God <input type="checkbox"/> Other Pentecostal <input type="checkbox"/> Other Protestant <input type="checkbox"/> Roman Catholic <input type="checkbox"/> Other (specify) _____	Ministerial Credentials <input type="checkbox"/> Yes <input type="checkbox"/> No Organization _____ Country _____ District _____ Credential Level _____ Date Obtained _____	How you did you hear of Global University? <input type="checkbox"/> Church/Pastor <input type="checkbox"/> Friend <input type="checkbox"/> Internet (specify) _____ <input type="checkbox"/> Magazine (specify) _____ <input type="checkbox"/> Other (specify) _____
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REFERENCES. List the names and addresses of your pastor and educator/employer of at least 1 year's acquaintance who are *not* family members and who can verify your ability to pursue a graduate (post-baccalaureate) degree. Give a reference form to each.

Pastor/Church Leader Name _____ _____	Address _____ _____ _____
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Educator/Employer Name		Address		
ACADEMIC INFORMATION. An official transcript is required from each school where degree work was done after Grade 12.				
Name of School	City/State/Country	Dates Attended	Major	Degree(s)
Educational Objectives (what you expect to gain from studies)		THIS SIDE FOR OFFICE USE ONLY:		
		GSG Office Code (3 alpha characters)		
Do you have a personal computer? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have high-speed Internet access? <input type="checkbox"/> Yes <input type="checkbox"/> No		GSG Director Signature		(da/MON/year) / /
Please consider the following: <input type="checkbox"/> Transfer of Graduate Credit from:		<input type="checkbox"/> Full Admission to Graduate School of Theology Comment:		
If accepted as a student: <ul style="list-style-type: none"> • I agree to the regulations governing the study program set forth by the Global University catalog in effect during the year in which I am applying and I understand that my completion of this study program does not guarantee my acceptance for any position by any church or organization. • I understand e-mail is considered a primary method of communication and is intended to meet the academic and administrative needs of the University; thus, I agree to monitor my Global University student e-mail account on a regular basis. • I agree to respect the standards of Global University and to allow Global University to use my signature as affixed below on my Student Identification Card. 		<input type="checkbox"/> Provisional Admission to Graduate School of Theology Reason:		
		<input type="checkbox"/> Probationary Admission to Graduate School of Theology Reason:		
		<input type="checkbox"/> Special Student Admission to Graduate School of Theology Comment:		
		<input type="checkbox"/> Denied Admission to Graduate School of Theology Reason:		
Applicant Signature (da/MON/year) / /		Dean, Graduate School of Theology		(da/MON/year) / /
		Comment:		



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(Other) 1-417-862-9533
Fax 1-417-863-9621

OFFICE USE ONLY:

Student No.

GSG Office Code

Study Method: Independent Group
(Check all that apply) Online

APPLICATION FOR ADMISSION FOR MASTER OF DIVINITY OR DOCTOR OF MINISTRY STUDIES

TYPE OR PRINT IN INK. Answer all questions. Check admission status desired. Submit with **nonrefundable application fee** and all required components to your Graduate Studies Group director. (Do not include payment for any other fees with application.)

DMin: Biblical Studies and Theology Specialization
(108 credits)

- First Global University Graduate Degree
- After Global University MA Degree
- After Global University MDiv Degree
- After Global University Graduate Certificate

DMin: Church Ministries (English Language) Specialization
(108 credits)

- First Global University Graduate Degree
- After Global University MA Degree
- After Global University MDiv Degree
- After Global University Graduate Certificate

MDiv: Biblical Language and Theology Track
(78 credits)

- First Global University Graduate Degree
- After Global University MA Degree
- After Global University Graduate Certificate

MDiv: Christian Ministry (English Language) Track
(78 credits)

- First Global University Graduate Degree
- After Global University MA Degree
- After Global University Graduate Certificate

PERSONAL INFORMATION. Previous studies with Global University

Yes No

Social Security No. (USA Students Only)

Student No. (Former Global University Students Only)

Family/Last Name

Maiden Name (if applicable)

First Name

Date of Birth (da/MON/year)

Title: Mr. Ms. Mrs. Rev. Dr.

Gender:
 Male
 Female

Marital Status: Single Married Widowed Divorced

Home Address

Country of Residence

Country of Citizenship

E-mail

Primary Phone

Primary Language Spoken

Other Phone

Present Occupation

Fax

**PASSPORT
STYLE
PHOTO
(Applicant Only)**

Primary Religious Affiliation <input type="checkbox"/> Assemblies of God <input type="checkbox"/> Other Pentecostal <input type="checkbox"/> Other Protestant <input type="checkbox"/> Roman Catholic <input type="checkbox"/> Other (specify) _____	Ministerial Credentials <input type="checkbox"/> Yes <input type="checkbox"/> No	How you did you hear of Global University? <input type="checkbox"/> Church/Pastor <input type="checkbox"/> Friend <input type="checkbox"/> Internet (specify) _____ <input type="checkbox"/> Magazine (specify) _____ <input type="checkbox"/> Other (specify) _____
	Organization _____ Country _____ District _____ Credential Level _____ Date Obtained _____	

REFERENCES. List the names and addresses of your pastor and educator/employer of at least 1 year's acquaintance who are *not* family members and who can verify your ability to pursue a graduate (post-baccalaureate) degree. Give a reference form to each.

Pastor/Church Leader Name	Address
Educator/Employer Name	Address

ACADEMIC INFORMATION.

An official transcript is required from each school where degree work was done after Grade 12.

Name of School	City/State/Country	Dates Attended	Major	Degree(s)

Educational Objectives (what you expect to gain from studies)	THIS SIDE FOR OFFICE USE ONLY:	
	GSG Office Code (3 alpha characters)	
Do you have a personal computer? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have high-speed Internet access? <input type="checkbox"/> Yes <input type="checkbox"/> No	GSG Director Signature	(da/MON/year) / /
Please consider the following: <input type="checkbox"/> MDiv/DMin credit reduction for bachelor's degree in Bible/Theology <input type="checkbox"/> Transfer of Graduate Credit from: If accepted as a student: <ul style="list-style-type: none"> I agree to the regulations governing the study program set forth by the Global University catalog in effect during the year in which I am applying and I understand that my completion of this study program does not guarantee my acceptance for any position by any church or organization. I understand e-mail is considered a primary method of communication and is intended to meet the academic and administrative needs of the University; thus, I agree to monitor my Global University student e-mail account on a regular basis. I agree to respect the standards of Global University and to allow Global University to use my signature as affixed below on my Student Identification Card. 	<input type="checkbox"/> Full Admission to Graduate School of Theology Comment:	
	<input type="checkbox"/> Provisional Admission to Graduate School of Theology Reason:	
	<input type="checkbox"/> Probationary Admission to Graduate School of Theology Reason:	
	<input type="checkbox"/> Special Student Admission to Graduate School of Theology Comment:	
Applicant Signature (da/MON/year) / /	<input type="checkbox"/> Denied Admission to Graduate School of Theology Reason:	
	Dean, Graduate School of Theology (da/MON/year) / / Comment:	



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GRADUATE CANCELLATION AND REFUND POLICY

A student has the right to withdraw from any given course or program or from the Graduate School of Theology at any time. To withdraw, the student must notify the office of the Dean. The amount of all refunds is calculated from the date of enrollment or service for which a fee was paid. A student must request to withdraw from a course within nine (9) months of the enrollment date to be entitled to a tuition refund. The refund policy is as follows:

Students who withdraw within 5 days of enrolling will receive a full refund of all tuition and fees except the application fee. Students who withdraw after 5 days and before the end of the third month will receive a 50% refund of tuition and fees.

Students may withdraw after 3 months but will receive no refund.

No fee refund will be made after five (5) business days from receipt by the director of the Graduate Studies Group of the application fee, degree (or certificate) audit fee, change of program fee, enrollment extension fee, or other fees for which charges were not included in tuition and for which specific services were performed for a student based on payment of the fee.

Refunds will be given only for materials that are in resalable condition. There will be a 20 percent restocking fee for returned materials.

BIOGRAPHICAL SKETCH OF CHRISTIAN LIFE AND SERVICE

Write a biographical sketch that relates the following phases of your Christian life:

1. Your conversion to Christ
2. Your call to Christian service
3. Particulars of your Christian service as it relates to leading others to Christ, preaching, or teaching the Word of God

Your biographical sketch should be 500–1,000 words in length. It should be neat and legible. Your name (as shown on your Application for Admission) and the page number must appear at the top of each page, along with the words “Biographical Sketch” (see the following example).

Example:

Alexander Johannes Wigglesworth

page 1

Biographical Sketch

Although this paper will not be evaluated, information about your Christian life and service will allow us to work most efficiently with you to assure that you achieve your academic, ministry, and professional goals.

Name of applicant
Address of applicant

NOTICE TO THE APPLICANT: *In the United States, PUBLIC LAW 93-380, the Family Education Rights and Privacy Act of 1974, grants all students the right to inspect and review all of their official records. This right extends to letters of recommendation, except that a student may waive his/her right to inspect and review letters of recommendation by signing a waiver.*

- I have waived my right to see this and other recommendations.
 I do **not** waive my right to see this and other recommendations.

Signature of Applicant

Applicant's failure to sign indicates right to see this recommendation is not waived.

I have given your name as a reference in an application for admission to the Graduate School of Theology of Global University to pursue a Graduate Studies Certificate program or an MA, MDiv, or DMin degree program. Please complete this form and mail it to the address shown above.

We, of the Graduate School of Theology of Global University, appreciate your honest estimate of the ability of this applicant to undertake a Master of Arts, Master of Divinity, or Doctor of Ministry degree program. Thank you for your assistance by responding to the following questions and surveys. How long have you known applicant? _____ In what relationship(s) (circle) Pastor, Teacher, Employer, Advisor (Other) _____

Please rate applicant by checking *all items that apply* for each heading below. Do not check items in areas about which you feel uncertain or that you have had no opportunity to observe.

Intelligence <input type="checkbox"/> Thinks logically <input type="checkbox"/> Learns and thinks slowly <input type="checkbox"/> Has average mental ability <input type="checkbox"/> Is alert or inquisitive <input type="checkbox"/> Learns and thinks rapidly
Teachability <input type="checkbox"/> Rigid, argumentative <input type="checkbox"/> Very opinionated <input type="checkbox"/> Open minded <input type="checkbox"/> Willing to receive instruction
Perseverance in completing tasks <input type="checkbox"/> Gives up easily or is easily discouraged <input type="checkbox"/> Needs encouragement to persevere <input type="checkbox"/> Persists in most circumstances
Achievement (formulates, executes, and carries plans to conclusion) <input type="checkbox"/> Does only what is assigned <input type="checkbox"/> Starts but does not finish <input type="checkbox"/> Is innovative <input type="checkbox"/> Is resourceful and effective <input type="checkbox"/> Has superior creative ability
Self-discipline <input type="checkbox"/> Leaves everything until the last minute <input type="checkbox"/> Is not very disciplined, but responds to deadlines well <input type="checkbox"/> Is self-disciplined, plans and works ahead of schedule

Please check any traits in the list below that you have noted in applicant.

- | |
|---|
| <input type="checkbox"/> Aloof
<input type="checkbox"/> Anxious
<input type="checkbox"/> Argumentative
<input type="checkbox"/> Arrogant
<input type="checkbox"/> Critical of others
<input type="checkbox"/> Depressed
<input type="checkbox"/> Discouraged
<input type="checkbox"/> Domineering
<input type="checkbox"/> Easily embarrassed
<input type="checkbox"/> Easily offended
<input type="checkbox"/> Frequently worried
<input type="checkbox"/> Impatient
<input type="checkbox"/> Inability to take a joke
<input type="checkbox"/> Intolerant
<input type="checkbox"/> Irritable
<input type="checkbox"/> Lacking tact
<input type="checkbox"/> Nervous
<input type="checkbox"/> Prejudiced toward groups, races, or nationalities
<input type="checkbox"/> Quick-tempered
<input type="checkbox"/> Rigid, not adaptable
<input type="checkbox"/> Rude
<input type="checkbox"/> Self-centered
<input type="checkbox"/> Sullen
<input type="checkbox"/> Unteachable |
|---|

Based on your knowledge of the applicant, how would you rate his or her potential success in a Master of Arts, Master of Divinity, or Doctor of Ministry program? (Circle the highest level you feel student could achieve.)
 Exceptional Very good Good Fair Poor
Comment:

What do you believe is the applicant's motive in applying to Global University's Graduate School?

Name (please print)

Position or title

Address

Do you have reason to doubt or question the applicant's personal integrity? If so, explain:

Do you have any reservations about recommending this person? If so, please explain.

You may write additional facts you feel we should know on a separate sheet. You also may include additional references you feel are qualified to help in evaluating this applicant.

Signature

Date

Name of applicant
Address of applicant

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- I have waived my right to see this and other recommendations.
 I do **not** waive my right to see this and other recommendations.

Signature of Applicant

Applicant's failure to sign indicates right to see this recommendation is not waived.

I have given your name as a reference in an application for admission to the Graduate School of Theology of Global University to pursue a Graduate Studies Certificate program or an MA, MDiv, or DMin degree program. Please complete this form and mail it to the address shown above.

We, of the Graduate School of Theology of Global University, appreciate your honest estimate of the ability of this applicant to undertake a Master of Arts, Master of Divinity, or Doctor of Ministry degree program. Thank you for your assistance by responding to the following questions and surveys. How long have you known applicant? _____ In what relationship(s) (circle) Pastor, Teacher, Employer, Advisor (Other) _____

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Perseverance in completing tasks <input type="checkbox"/> Gives up easily or is easily discouraged <input type="checkbox"/> Needs encouragement to persevere <input type="checkbox"/> Persists in most circumstances
Achievement (formulates, executes, and carries plans to conclusion) <input type="checkbox"/> Does only what is assigned <input type="checkbox"/> Starts but does not finish <input type="checkbox"/> Is innovative <input type="checkbox"/> Is resourceful and effective <input type="checkbox"/> Has superior creative ability
Self-discipline <input type="checkbox"/> Leaves everything until the last minute <input type="checkbox"/> Is not very disciplined, but responds to deadlines well <input type="checkbox"/> Is self-disciplined, plans and works ahead of schedule

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|---|
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<input type="checkbox"/> Frequently worried
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<input type="checkbox"/> Irritable
<input type="checkbox"/> Lacking tact
<input type="checkbox"/> Nervous
<input type="checkbox"/> Prejudiced toward groups, races, or nationalities
<input type="checkbox"/> Quick-tempered
<input type="checkbox"/> Rigid, not adaptable
<input type="checkbox"/> Rude
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<input type="checkbox"/> Sullen
<input type="checkbox"/> Unteachable |
|---|

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 Exceptional Very good Good Fair Poor
Comment:

What do you believe is the applicant's motive in applying to Global University's Graduate School?

Name (please print)

Position or title

Address

Do you have reason to doubt or question the applicant's personal integrity? If so, explain:

Do you have any reservations about recommending this person? If so, please explain.

You may write additional facts you feel we should know on a separate sheet. You also may include additional references you feel are qualified to help in evaluating this applicant.

Signature

Date



REQUEST FOR ACADEMIC RECORDS

Note to Graduate Studies Applicant: It is the responsibility of individual applicants to have their official academic records forwarded to Global University. Please be aware that each university will have its own forms. Please submit your request to the registrar or other authorized official at each academic institution from which you received credit for degree-level studies after Grade 12. Please note that some institutions may require a fee for providing this service.

Please have your transcripts sent to Global University at the address below.

Postal Mail: Global University
 Registrar, Graduate Studies
 1211 South Glenstone Avenue
 Springfield, MO 65804 USA