# **APPLICATION PACKET**



## GRADUATE SCHOOL OF THEOLOGY

Master of Arts in Biblical Studies Master of Arts in Ministerial Studies Master of Divinity Master of Divinity as Second GU Graduate Degree Doctor of Ministry Doctor of Ministry as Second or Third GU Graduate Degree Special Student Graduate Studies Certificate Programs

#### **Application Instructions**

Submit completed application with the respective components and application fee to Global University. Before your application for admission to the Graduate School of Theology is processed, all the components required for the admission status you are seeking must be reviewed by the Dean of the Graduate School. Your application will be considered incomplete and will not be processed without *all* the items indicated below for the applicable admission status.

### **Components Included in Packet**

Application for Admission for Master of Arts or Graduate Certificate Studies Application for Admission for Master of Divinity or Doctor of Ministry Studies Ministry Verification Form: Doctor of Ministry Applicants Biographical Sketch of Christian Life and Service Reference Form: Pastor (or other church leader) Reference Form: Educator or employer Instructions for request for Academic Records

### **Checklist of Application Components Required and Submitted**

Refer to the current Graduate Studies Catalog for admission status, program options, and requirements of the Graduate School of Theology. The following component requirements checklist is provided for your convenience.

Ad	mission Status Requested	Components Required
	Special Student to Full	□ Application fee
	Admission (credits vary)	□ Application for Admission to Respective Degree or Level of Studies
	Master of Arts (45 credits)	□ Ministry Verification Form (Doctor of Ministry applicants only)
	Master of Divinity as 1st Global	□ Biographical Sketch of Christian Life and Service
	University Graduate Degree (78	□ Reference Form (Pastor/Church Leader)
	credits)	□ Reference Form (Educator/Employer)
	Doctor of Ministry as 1st Global	□ Transcripts of all degree-level work completed after Grade 12
	University Graduate Degree	
	(108 credits)	
	Master of Divinity as 2nd GU	□ Application fee
	Graduate Degree (credits vary)	□ Application for Admission to Master of Divinity or Doctor of
	Doctor of Ministry as 2nd or 3rd	Ministry
	GU Graduate Degree (credits	□ Ministry Verification Form (Doctor of Ministry applicants only)
	vary)	□ Transcripts of all degree-level work since full admission to GU
	Special Student (maximum of	□ Application fee
	12 credits allowed)	□ Application for Admission to Graduate School
	Graduate Certificate (maximum	□ Application fee
	of 18 credits per certificate)	□ Application for Admission to Respective Degree or Level of Studies
	MA, MDiv, or DMin after	*Biographical Sketch of Christian Life and Service
	Graduate Certificate (maximum	□ *Reference Form (Pastor/Church Leader)
	of 18 credits per certificate)	□ *Reference Form (Educator/Employer)
* Ir	ndicates additional items required	□ *Transcripts of all degree-level work completed after Grade 12
f	or those without a previous GU	
N	A, MDiv, or DMin degree	

First through twenty first editions, 1992 through 2016 Twenty Third edition (print), January 2019

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GLODAL			eld, MO 65		Student No.		
GRADUATE SCHOOL OF TH				)-443-1083	GSO Office		<b>—</b> ~
E-mail: gradenroll@globaluniversity.edu		(Other) Fax		7-862-9533 7-863-9621		d: □Independent	□Group □Online
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MA in Ministerial Studies (45 credits)	MA in Bibli		s (45 credit	s)	-	udent (maximum of	,
□ Broad Field Plan	Broad Fie	eld Plan				ering applying for full	admission
Education Concentration	□ New Test	ament Con	centration		Personal enrichment		
□ Intercultural Studies Concentration	Certificate (	18 credits)	(specify tit	le)	Transfe	r credit to another scho	ol
Leadership Concentration					School	name:	
PERSONAL INFORMATION. Previo	ous studies w	ith Globa	l Universi	t <b>y □</b> Yes	D No		
Student No. (Former Global Universit	y Students C	Only)					
Family/Last Name						– PASSPO	ORT
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Marital Status:	ed 🗆 Widowe	ed	Gender:	□ Male	□ Female	-	
Home Address							
Country of Residence							
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Primary Language Spoken				Primary P			
Present Occupation				Other Pho	ne		
Are you using: USA VA military be	nefits?	□ Yes I	□ No	Fax			
Primary Religious Affiliation	Ministerial	Credenti	als 🗆 Ye	es 🗆 No		did you hear of Gl	obal
Assemblies of God Other Pentecostal	Organizat	ion			Universi	·	
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Roman Catholic	Country						
□ Other (specify)	District Credential Level						
					☐ Magazine (specify)		
	Date Obtained				$\Box \text{ Other (specify)}$		
<b>REFERENCES.</b> List the names and addresses of your pastor and educator/employer of at least 1 year's acquaintance who are <i>not</i> family members and who can verify your ability to pursue a graduate (post-baccalaureate) degree. Give a reference form to each.							
			Address				

Educator/Employer Name Addre						
ACADEMIC INFORMATION. An official transcript is readone after Grade 12.         Name of School       City/State/Country		from each scho Dates Attended	ol where degre Major	ee work was Degree(s)		
	GSO (	Office Code (3 a		DNLY:		
Do you have high-speed Internet         access?       □ Yes         Do you have a personal computer?       □ Yes         Do you have high-speed Internet access?       □ Yes						
<ul> <li>Please consider the following:</li> <li>□ Transfer of Graduate Credit from:</li> <li>If accepted as a student:</li> <li>I agree to the regulations governing the study program set forth by the Global University catalog in effect during the year in which I am applying and I understand that my completion of this study program does not guarantee my acceptance for any position by any church or organization.</li> <li>I understand e-mail is considered a primary method of communication and is intended to meet the academic and administrative needs of the University; thus, I agree to monitor my Global University student e-mail account on a regular basis.</li> </ul>		<ul> <li>Full Admission to Graduate School of Theology Comment:</li> <li>Provisional Admission to Graduate School of Theology Reason:</li> <li>Probationary Admission to Graduate School of Theology Reason:</li> </ul>				
						<ul> <li>Special Student Admission to Graduate School of Theology Comment:</li> <li>Denied Admission to Graduate School of</li> </ul>
		<ul> <li>I agree to respect the standards of Global University and to allow Global University to use my signature as affixed below on my Student Identification Card.</li> <li>Applicant Signature (da/MON/year)</li> </ul>		ogy		
Applicant Signature (da/MON/year)		raduate School of Th	neology	(da/MON/year) / /		
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1211 South Glenstone Avenue Springfield, MO 65804, USA Phone (USA) 1-800-443-1083 (Other) 1-417-862-9533 Fax 1-417-863-9621 **OFFICE USE ONLY:** 

Student No.

GSO Office Code

Study Method: □Independent □Group (Check all that apply) □Online

### APPLICATION FOR ADMISSION FOR MASTER OF DIVINITY OR DOCTOR OF MINISTRY STUDIES

**TYPE OR PRINT IN INK.** Answer all questions. Check admission status desired. Submit with **nonrefundable application fee** and all required components to your Graduate Studies Office director. (Do not include payment for any other fees with application.)

<ul> <li>MDiv: Biblical Language and Theology Track (78 credits)</li> <li>First Global University Graduate Degree</li> <li>After Global University MA Degree</li> <li>After Global University Graduate Certificate</li> </ul>	<ul> <li>MDiv: Christian Ministry (English Language) Track</li> <li>(78 credits)</li> <li>First Global University Graduate Degree</li> <li>After Global University MA Degree</li> <li>After Global University Graduate Certificate</li> </ul>		n: Biblical Studie: Cheology Specialis 108 credits) rst Global Universi raduate Degree fter Global Universi A Degree fter Global Universi Div Degree fter Global Universi raduate Certificate	zation ity sity sity	<ul> <li>DMin: Church Ministries (English Language) Specialization (108 credits)</li> <li>First Global University Graduate Degree</li> <li>After Global University MA Degree</li> <li>After Global University MDiv Degree</li> <li>After Global University Graduate Certificate</li> </ul>	
PERSONAL INFORMATI	CON. Previous studies with G	lobal Un	iversity		DASSDODT	
Family/Last Name				PASSPORT STYLE PHOTO (Applicant Only)		
Maiden Name (if applicable	e)					
First Name						
Title:       Mr.       Ms.       Mrs.       Rev.       Dr.       Date of Birth (da/MON/year)						
Marital Status:       Single       Married       Widowed       Gend         Divorced       Divorced       Divorced       Divorced       Divorced       Divorced						
Home Address						
Country of Residence						
E-mail Cou			untry of Citizens	ship		
Primary Language Spoken			Primary Phon	e		
Present Occupation			Other Phone			

Primary Religious Affiliation	Ministerial Credential	ls □ No				f Global University?
Other Pentecostal				Church/Pastor		
Conter Protestant	Organization			Friend		
$\Box$ Other (specify)	Country			Internet (spec	ify)	
	District		-   C	Garage Magazine (sp	ecify)	
	Credential Level			Other (specify	7)	
	Date Obtained		-			
<b>REFERENCES.</b> List the na		f vour	past	tor and educ	cator/emr	blover of at least 1 year's
acquaintance who are <i>not</i> fa baccalaureate) degree. Give	mily members and w	ho cai	n ver	ify your abi	ility to pu	irsue a graduate (post-
Pastor/Church Leader Name	;	Add	ress			
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that my completion of this study program does not guarantee my acceptant position by any church or organization.			ce for any Theology			
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to use my signature as affixed below on my Student Identification Card.					dmission t	to Graduate School of Theology
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**GRADUATE SCHOOL OF THEOLOGY** 1211 South Glenstone Avenue, Springfield, Missouri 65804, USA Phone: 1-800-443-1083 (USA); 417-862-9533 (outside USA) Fax: 417-862-0863; E-mail: gradenroll@globaluniversity.edu

## **GRADUATE CANCELLATION AND REFUND POLICY**

A student has the right to withdraw from any given course or program or from the Graduate School of Theology at any time. To withdraw, the student must notify the office of the Dean. The amount of all refunds is calculated from the date of enrollment or service for which a fee was paid. A student must request to withdraw from a course within nine (9) months of the enrollment date to be entitled to a tuition refund. The refund policy is as follows:

Students who withdraw within 5 days of enrolling will receive a full refund of all tuition and fees except the application fee. Students who withdraw after 5 days and before the end of the third month will receive a 50% refund of tuition and fees.

### Students may withdraw after 3 months but will receive no refund.

No fee refund will be made after five (5) business days from receipt by the director of the Graduate Studies Office of the application fee, degree (or certificate) audit fee, change of program fee, enrollment extension fee, or other fees for which charges were not included in tuition and for which specific services were performed for a student based on payment of the fee.

Refunds will be given only for materials that are in resalable condition. There will be a 20 percent restocking fee for returned materials.

## MINISTRY VERIFICATION FOR DOCTOR OF MINISTRY APPLICANTS

(This form *must be* returned with all applications for admission to Doctor of Ministry degree programs. See required application components list at the beginning of this document.)

Applicant Name (type or print)	
Address	
Student Number (Prior students of Global University)	GSO Office Code

Admission to Global University's Graduate School of Theology to pursue a Doctor of Ministry degree is contingent upon the applicant meeting all admission requirements for the DMin program, including verifiable evidence of having completed at least three years of full-time Christian ministry (or its equivalent) prior to beginning studies in Global University's DMin program. This requirement will be satisfied by submission of the following components.

- 1. An extensive account/history of your ministerial background and experience that includes the following elements:
  - a. A listing of *each* location in which you have served in ministry, including the name of the ministry, its location, the dates of service, a summary of the key activities and elements involved in that ministry, and the name(s) and contact information of individuals who can verify the length and nature of your ministry service.
  - b. Identification of what you consider to be the three greatest accomplishments of your ministerial experience, describing their impact(s) on those to whom you ministered *and* upon you individually.
  - c. Identification of the three greatest challenges or problems you have faced in your prior ministry service. Include a detailed response to the question: *"How have these challenges/problems helped me to become more effective in ministry?"*

Your name (as shown on the submission form) and the page number must appear at the top of each page, along with the words "Ministry Background" (see the following example).

Example:		
Alexander Johannes Wigglesworth	page 1	Ministry Background

- 2. Verification of your "Good Standing" status with your ministerial credentialing authority (i.e., church, denomination, or other Christian organization). This would normally consist of a letter stating that this status is accurate, signed by an executive officer of the credentialing authority. It may also be satisfied by a copy of your current ministerial certification that includes the date, your name, your ministerial status, and the signature of one or more executive officers of the credentialing authority.
- 3. Your signed commitment to remain active in ministry throughout your tenure in Global University's DMin program, as indicated by your signature below.

Check the following items to indicate your agreement/compliance with each:

- □ I hereby certify that the enclosed account/history of my ministerial background and experience is true and that it correctly represents my work in Christian ministry, including the name(s) and location(s) where I served, the date(s) of service, and key activities and elements of ministry for which I was responsible and/or in which I was personally involved.
- □ I certify that my ministerial credential status is current and that I am, indeed, in good standing as indicated by the verifying document(s) that are included with this Ministry Verification form.
- □ I affirm my commitment to remain active in ministry throughout the time period I am pursuing a DMin degree from Global University.
- □ If, at any time, active ministry becomes impossible during my DMin studies, I agree to immediately contact the director of the Doctoral Studies program at Global University for his/her counsel.

Applicant signature		Date
Doctoral Studies Director signature		Date
Ministry requirements met	Comment	
□ Yes □ No		

## **BIOGRAPHICAL SKETCH OF CHRISTIAN LIFE AND SERVICE**

Write a biographical sketch that relates the following phases of your Christian life:

- 1. Your conversion to Christ
- 2. Your call to Christian service
- 3. Particulars of your Christian service as it relates to leading others to Christ, preaching, or teaching the Word of God

Your biographical sketch should be 500–1,000 words in length. It should be neat and legible. Your name (as shown on your Application for Admission) and the page number must appear at the top of each page, along with the words "Biographical Sketch" (see the following example).

Example:		
Alexander Johannes Wigglesworth	page 1	Biographical Sketch

Although this paper will not be evaluated, information about your Christian life and service will allow us to work most efficiently with you to assure that you achieve your academic, ministry, and professional goals.



Graduate School of Theology 1211 South Glenstone Avenue Springfield, MO 65804 USA Fax: 417-862-0863

## REFERENCE FORM PASTOR/CHURCH LEADER

#### Name of applicant

Address of applicant

NOTICE TO THE APPLICANT: In the United States, PUBLIC LAW 93-380, the Family Education Rights and Privacy Act of 1974, grants all students the right to inspect and review all of their official records. This right extends to letters of recommendation, except that a student may waive his/her right to inspect and review letters of recommendation by signing a waiver.

□ I have waived my right to see this and other recommendations. □ I do **not** waive my right to see this and other recommendations.

Signature of Applicant

Applicant's failure to sign indicates right to see this recommendation is not waived.

I have given your name as a reference in an application for admission to the Graduate School of Theology of Global University to pursue a Graduate Studies Certificate program or an MA, MDiv, or DMin degree program. Please complete this form and mail it to the address shown above.

We, of the Graduate School of Theology of Global University, appreciate your honest estimate of the ability of this applicant to undertake a Master of Arts, Master of Divinity, or Doctor of Ministry degree program. Thank you for your assistance by responding to the following questions and surveys. How long have you known applicant?\_\_\_\_\_\_ In what relationship(s) (circle) Pastor, Teacher, Employer, Advisor (Other)\_\_\_\_\_\_

Please rate applicant by checking *all items that apply* for each heading below. Do not check items in areas about which you feel uncertain or that way here head as a superturbative to always.

that you have had no opportunity to observe.	
Intelligence	Aloof
□ Thinks logically	□ Anxious
□ Learns and thinks slowly	□ Argumentative
□ Has average mental ability	□ Arrogant
□ Is alert or inquisitive	$\Box$ Critical of others
□ Learns and thinks rapidly	Depressed
Teachability	Discouraged
□ Rigid, argumentative	Domineering
□ Very opinionated	Easily embarrassed
□ Open minded	Easily offended
□ Willing to receive instruction	□ Frequently worried
Perseverance in completing tasks	□ Impatient
Gives up easily or is easily discouraged	$\Box$ Inability to take a joke
□ Needs encouragement to persevere	□ Intolerant
$\square$ Persists in most circumstances	
Achievement (formulates, executes, and carries plans to	□ Lacking tact
conclusion)	□ Nervous
Does only what is assigned	□ Prejudiced toward groups,
$\Box$ Starts but does not finish	Quick-tempered
$\Box$ Is innovative	$\Box$ Rigid, not adaptable
$\Box$ Is resourceful and effective	□ Rude □ Self-centered
□ Has superior creative ability	- 5011 001100
Self-discipline	□ Sullen
Leaves everything until the last minute	□ Unteachable
□ Is not very disciplined, but responds to deadlines well	
□ Is self-disciplined, plans and works ahead of schedule	
1 /1	

Please check any traits in the list below that you have noted in applicant.

races, or nationalities

Based on your knowledge of the applicant, how would you rate his or her potential success in a Master of Arts, Master of Divinity, or Doctor of Ministry program? (Circle the highest level you feel student could achieve.)			
□ Exceptional □ Very good □ Good □ Fair □ Poor Comment:			
What do you believe is the applicant's motive in applying to Global University's Graduate School?			
Name (please print)			
Position or title			
Address			
Do you have reason to doubt or question the applicant's personal integrity? If so, explain:			
Do you have any reservations about recommending this person? If so, please explain.			
You may write additional facts you feel we should know on a separate sheet. You also may include additional references you feel are qualified to help in evaluating this applicant.			
Signature			
Date			



Graduate School of Theology 1211 South Glenstone Avenue Springfield, MO 65804 USA Fax: 417-862-0863

## REFERENCE FORM EDUCATOR/EMPLOYER

#### Name of applicant

Address of applicant

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□ I have waived my right to see this and other recommendations. □ I do **not** waive my right to see this and other recommendations.

Signature of Applicant

Applicant's failure to sign indicates right to see this recommendation is not waived.

I have given your name as a reference in an application for admission to the Graduate School of Theology of Global University to pursue a Graduate Studies Certificate program or an MA, MDiv, or DMin degree program. Please complete this form and mail it to the address shown above.

We, of the Graduate School of Theology of Global University, appreciate your honest estimate of the ability of this applicant to undertake a Master of Arts, Master of Divinity, or Doctor of Ministry degree program. Thank you for your assistance by responding to the following questions and surveys. How long have you known applicant?\_\_\_\_\_\_ In what relationship(s) (circle) Pastor, Teacher, Employer, Advisor (Other)\_\_\_\_\_\_

Please rate applicant by checking *all items that apply* for each heading below. Do not check items in areas about which you feel uncertain or the term here here a second to the term.

that you have had no opportunity to observe.	
Intelligence	
□ Thinks logically	Anxious
□ Learns and thinks slowly	□ Argumentative
□ Has average mental ability	Arrogant
□ Is alert or inquisitive	Critical of others
Learns and thinks rapidly	Depressed
Teachability	Discouraged
□ Rigid, argumentative	Domineering
□ Very opinionated	Easily embarrassed
□ Open minded	Easily offended
□ Willing to receive instruction	Frequently worried
Perseverance in completing tasks	
$\Box$ Gives up easily or is easily discouraged	□ Inability to take a joke
□ Needs encouragement to persevere	
□ Persists in most circumstances	
Achievement (formulates, executes, and carries plans to	Lacking tact
conclusion)	□ Nervous
Does only what is assigned	Prejudiced toward groups, races, or nationalities
□ Starts but does not finish	Quick-tempered
$\Box$ Is innovative	□ Rigid, not adaptable
$\Box$ Is resourceful and effective	
Has superior creative ability	□ Self-centered
Self-discipline	
Leaves everything until the last minute	□ Unteachable
$\Box$ Is not very disciplined, but responds to deadlines well	
$\Box$ Is self-disciplined, plans and works ahead of schedule	

Please check any traits in the list below that you have noted in applicant.

Based on your knowledge of the applicant, how would you rate his or her potential success in a Master of Arts, Master of Divinity, or Doctor of Ministry program? (Circle highest level you feel student could achieve.) □ Exceptional □ Very good □ Good □ Fair □ Poor Comment:
What do you believe is the applicant's motive in applying to Global University's Graduate School?
Name (please print)
Position or title
Address
Do you have reason to doubt or question the applicant's personal integrity? If so, explain:
Do you have any reservations about recommending this person? If so, please explain.
You may write additional facts you feel we should know on a separate sheet. You also may include additional references you feel are qualified to help in evaluating this applicant.
Signature
Date



## REQUEST FOR ACADEMIC RECORDS

**Note to Graduate Studies Applicant:** It is the responsibility of individual applicants to have their official academic records forwarded to Global University. Please be aware that each university will have its own forms. Please submit your request to the registrar or other authorized official at each academic institution from which you received credit for degree-level studies after Grade 12. Please note that some institutions may require a fee for providing this service.

Please have your transcripts sent to Global University at the address below.

Postal Mail: Global University Registrar, Graduate Studies 1211 South Glenstone Avenue Springfield, MO 65804 USA