



**GLOBAL
UNIVERSITY**

1211 South Glenstone Avenue,
Springfield, Missouri 65804 USA

**GRADUATE SCHOOL OF THEOLOGY
REQUEST FOR STUDENT SERVICE**

Phone: 1-800-443-1083 (USA); 417-862-9533 (Outside USA)
Fax: 417-863-9621; E-mail: gst@globaluniversity.edu

Student name		Student number	
Address		Office code	
		Phone (MUS/MOX only)	
		E-mail	
		Date of birth (da/MON/yr)	
I would like to request the service(s) checked below (See current Tuition and Fees Schedule for cost.):			
<input type="checkbox"/> Enrollment extension (Y351) to extend enrollment to 1 year from the date of original enrollment for (course no. and name)			
<input type="checkbox"/> Reactivation of student status (Y314) (18 months with no course activity; check program below)*			
<input type="checkbox"/> Degree (or Certificate) Audit Report (Y307) (at request of student; select program below)			
<input type="checkbox"/> Change of program (Y311) (to graduate degree or certificate plan checked below):*			
<input type="checkbox"/>	Master of Divinity	<input type="checkbox"/>	M.A. in Ministerial Studies:
<input type="checkbox"/>	M.A. in Biblical Studies:	<input type="checkbox"/>	Broad Field
<input type="checkbox"/>	Broad Field	<input type="checkbox"/>	Education
<input type="checkbox"/>	New Testament	<input type="checkbox"/>	Intercultural Studies
<input type="checkbox"/>		<input type="checkbox"/>	Leadership
<input type="checkbox"/>	Other Title—with prior approval ONLY		
<input type="checkbox"/> Program extension (Y352) (beyond time limit stated in catalog)* to (date)			
Dean signature		Date	
<input type="checkbox"/> Capstone paper/Theology of ministry paper submission (Y355) (check degree program above)			
<input type="checkbox"/> Capstone paper/Theology of ministry paper grading (Y356) (GSG only; and if IO grades paper)**			
<input type="checkbox"/> Thesis defense (Y359) (when thesis defense is scheduled)			
<input type="checkbox"/> Thesis defense conferencing (Y362) (when GU account is used for thesis defense conference call)***			
<input type="checkbox"/> Thesis binding (Y304) (2 copies of thesis; due when final copy of thesis is submitted)			
<input type="checkbox"/> Thesis editing (Y361) (will be based on editing time required)***			
<input type="checkbox"/> Graduation (Y358) (check program above; MUS students complete separate Application to Graduate)			
Anticipated date to complete last course		GSG commencement date	
Student name as it should appear on diploma			
<input type="checkbox"/> Other (insert description and code)			
<input type="checkbox"/> Other (insert description and code)			
Student signature		Date (da/MON/yr)	
GSG Director signature		Date (da/MON/yr)	

*Includes program evaluation if applicable.

**Does not apply to MUS/MOX students; applies only when GSG requests service.

***Charged only when this service is requested by student or GSG.

MUS/MOX students submit payment with form. GSG accounts will be billed when a service is completed.