

APPLICATION PACKET



GRADUATE SCHOOL OF THEOLOGY

Doctor of Ministry
Master of Divinity
Master of Arts in Biblical Studies
Master of Arts in Ministerial Studies
Doctor of Ministry as Second or Third GU Graduate Degree
Master of Divinity as Second GU Graduate Degree
Special Student
Graduate Studies Certificate Programs

Application Instructions

Submit completed application with the respective components and application fee to the director of the Graduate Studies Group through which you are applying. Before your application for admission to the Graduate School of Theology is processed, all the components required for the admission status you are seeking must be reviewed by the Dean of the Graduate School. Your application will be considered incomplete and will not be processed without *all* the items indicated below for the applicable admission status.

Components Included in Packet

- Application for Admission for Master of Arts or Graduate Studies Certificate
- Application for Admission for Master of Divinity or Doctor of Ministry Studies
- Ministry Verification Form: Doctor of Ministry Applicants
- Biographical Sketch of Christian Life and Service
- Reference Form: Pastor (or other church leader)
- Reference Form: Educator or employer
- Request for Academic Records
- Submission/Waiver Form for Graduate Studies Admission Essay
- Graduate Studies Admission Essay Instructions

Checklist of Application Components Required and Submitted

Refer to the current Graduate Studies Catalog for admission status, program options, and requirements of the Graduate School of Theology. The following component requirements checklist is provided for your convenience.

Admission Status Requested	Components Required
<input type="checkbox"/> Special Student to Full Admission (credits vary) <input type="checkbox"/> Master of Arts (36 credits) <input type="checkbox"/> Master of Divinity as 1st Global University Graduate Degree (90 credits) <input type="checkbox"/> Doctor of Ministry as 1st Global University Graduate Degree (120 credits)	<input type="checkbox"/> Application fee <input type="checkbox"/> Application for Admission to Respective Degree or Level of Studies <input type="checkbox"/> Ministry Verification Form (Doctor of Ministry applicants only) <input type="checkbox"/> Biographical Sketch of Christian Life and Service <input type="checkbox"/> Reference Form (Pastor/Church Leader) <input type="checkbox"/> Reference Form (Educator/Employer) <input type="checkbox"/> Transcripts of all degree-level work completed after Grade 12 <input type="checkbox"/> Graduate Studies Admission Essay <i>and</i> Submission/Waiver Form
<input type="checkbox"/> Master of Divinity as 2nd GU Graduate Degree (credits vary) <input type="checkbox"/> Doctor of Ministry as 2nd or 3rd GU Graduate Degree (credits vary)	<input type="checkbox"/> Application fee <input type="checkbox"/> Application for Admission to Master of Divinity or Doctor of Ministry <input type="checkbox"/> Ministry Verification Form (Doctor of Ministry applicants only) <input type="checkbox"/> Transcripts of all degree-level work since full admission to GU
<input type="checkbox"/> Special Student (maximum of 12 credits allowed)	<input type="checkbox"/> Application fee <input type="checkbox"/> Application for Admission to Master of Arts or Graduate Studies Certificate
<input type="checkbox"/> Graduate Certificate (maximum of 18 credits per certificate) <input type="checkbox"/> MA, MDiv, or DMin after Graduate Certificate (maximum of 18 credits per certificate) * Indicates additional items required for those without a previous GU MA, MDiv, or DMin degree	<input type="checkbox"/> Application fee <input type="checkbox"/> Application for Admission to Respective Degree or Level of Studies <input type="checkbox"/> *Biographical Sketch of Christian Life and Service <input type="checkbox"/> *Reference Form (Pastor/Church Leader) <input type="checkbox"/> *Reference Form (Educator/Employer) <input type="checkbox"/> *Transcripts of all degree-level work completed after Grade 12 <input type="checkbox"/> *Graduate Studies Admission Essay <i>and</i> Submission/Waiver Form



GLOBAL UNIVERSITY

GRADUATE SCHOOL OF THEOLOGY

E-mail: gradenroll@globaluniversity.edu

1211 South Glenstone Avenue
Springfield, MO 65804, USA
Phone (USA) 1-800-443-1083
(Other) 1-417-862-9533
Fax 417-862-0863

OFFICE USE ONLY:
Student No.
GSG Office Code
Study Method: <input type="checkbox"/> Independent <input type="checkbox"/> Group (Check all that apply) <input type="checkbox"/> Online

APPLICATION FOR ADMISSION FOR MASTER OF ARTS OR GRADUATE STUDIES CERTIFICATE

TYPE OR PRINT IN INK. Answer all questions. Check admission status desired. Submit with nonrefundable application fee and all required components to your Graduate Studies Group director. (Do not include payment for any other fees with application.)

MA in Ministerial Studies (36 credits) <input type="checkbox"/> Broad Field Plan <input type="checkbox"/> Education Concentration <input type="checkbox"/> Intercultural Studies Concentration <input type="checkbox"/> Leadership Concentration	MA in Biblical Studies (36 credits) <input type="checkbox"/> Broad Field Plan <input type="checkbox"/> New Testament Concentration Certificate (18 credits) (specify title)	Special Student (maximum of 12 credits) <input type="checkbox"/> Considering applying for full admission <input type="checkbox"/> Personal enrichment <input type="checkbox"/> Transfer credit to another school School name:
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PERSONAL INFORMATION. Previous studies with Global University <input type="checkbox"/> Yes <input type="checkbox"/> No		PASSPORT STYLE PHOTO (Applicant Only)
Social Security No. (USA Students Only)		
Student No. (Former Global University Students Only)		
Family/Last Name		
Maiden Name (if applicable)		
First Name	Date of Birth (da/MON/year)	
Middle Name	As (10JAN1965) / /	
Title: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Rev. <input type="checkbox"/> Dr.	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced		
Home Address		

Country of Residence	Country of Citizenship
E-mail	Primary Phone
Primary Language Spoken	Other Phone
Present Occupation	Fax

Are you using: USA VA military benefits? Yes No USA DANTES/TA military benefits? Yes No

Primary Religious Affiliation <input type="checkbox"/> Assemblies of God <input type="checkbox"/> Other Pentecostal <input type="checkbox"/> Other Protestant <input type="checkbox"/> Roman Catholic <input type="checkbox"/> Other (specify)	Ministerial Credentials <input type="checkbox"/> Yes <input type="checkbox"/> No Organization _____ Country _____ District _____ Credential Level _____ Date Obtained _____	How you did you hear of Global University? <input type="checkbox"/> Church/Pastor <input type="checkbox"/> Friend <input type="checkbox"/> Internet (specify) _____ <input type="checkbox"/> Magazine (specify) _____ <input type="checkbox"/> Other (specify) _____
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REFERENCES. List the names and addresses of your pastor and educator/employer of at least 1 year's acquaintance who are *not* family members and who can verify your ability to pursue a graduate (post-baccalaureate) degree. Give a reference form to each.

Pastor/Church Leader Name	Address
Educator/Employer Name	Address

ACADEMIC INFORMATION. An official transcript is required from each school where degree work was done after Grade 12.

Name of School	City/State/Country	Dates Attended	Major	Degree(s)

Educational Objectives (what you expect to gain from studies)	THIS SIDE FOR OFFICE USE ONLY:
Do you have a personal computer? <input type="checkbox"/> Yes <input type="checkbox"/> No	GSG Office Code (3 alpha characters)
Do you have high-speed Internet access? <input type="checkbox"/> Yes <input type="checkbox"/> No	GSG Director Signature

Please consider the following: <input type="checkbox"/> Transfer of Graduate Credit from:	(da/MON/year)
	/ /

If accepted as a student: • I agree to the regulations governing the study program set forth by the Global University catalog in effect during the year in which I am applying and I understand that my completion of this study program does not guarantee my acceptance for any position by any church or organization. • I understand e-mail is considered a primary method of communication and is intended to meet the academic and administrative needs of the University; thus, I agree to monitor my Global University student e-mail account on a regular basis. • I agree to respect the standards of Global University and to allow Global University to use my signature as affixed below on my Student Identification Card.	<input type="checkbox"/> Full Admission to Graduate School of Theology Comment:
	<input type="checkbox"/> Provisional Admission to Graduate School of Theology Reason:
	<input type="checkbox"/> Probationary Admission to Graduate School of Theology Reason:
	<input type="checkbox"/> Special Student Admission to Graduate School of Theology Comment:
	<input type="checkbox"/> Denied Admission to Graduate School of Theology Reason:

Applicant Signature	Dean, Graduate School of Theology	(da/MON/year)
(da/MON/year)		/ /
/ /	Comment:	



GLOBAL UNIVERSITY

GRADUATE SCHOOL OF THEOLOGY

E-mail: gradenroll@globaluniversity.edu

1211 South Glenstone Avenue
Springfield, MO 65804, USA
Phone (USA) 1-800-443-1083
(Other) 1-417-862-9533
Fax 417-862-0863

OFFICE USE ONLY:	
Student No.	
GSG Office Code	
Study Method:	<input type="checkbox"/> Independent <input type="checkbox"/> Group (Check all that apply) <input type="checkbox"/> Online

APPLICATION FOR ADMISSION FOR MASTER OF DIVINITY OR DOCTOR OF MINISTRY STUDIES

TYPE OR PRINT IN INK. Answer all questions. Check admission status desired. Submit with nonrefundable application fee and all required components to your Graduate Studies Group director. (Do not include payment for any other fees with application.)

DMin: Bible and Theology (120 credits) <input type="checkbox"/> First Global University Graduate Degree <input type="checkbox"/> After Global University MA Degree <input type="checkbox"/> After Global University MDiv Degree <input type="checkbox"/> After Global University Graduate Certificate	DMin: Church Ministries (120 credits) <input type="checkbox"/> First Global University Graduate Degree <input type="checkbox"/> After Global University MA Degree <input type="checkbox"/> After Global University MDiv Degree <input type="checkbox"/> After Global University Graduate Certificate	MDiv (90 credits) <input type="checkbox"/> First Global University Graduate Degree <input type="checkbox"/> After Global University MA Degree <input type="checkbox"/> After Global University Graduate Certificate
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PERSONAL INFORMATION. Previous studies with Global University <input type="checkbox"/> Yes <input type="checkbox"/> No		PASSPORT STYLE PHOTO (Applicant Only)
Social Security No. (USA Students Only)		
Student No. (Former Global University Students Only)		
Family/Last Name		
Maiden Name (if applicable)		
First Name	Date of Birth (da/MON/year)	
Middle Name	As (05JAN1965) / /	
Title: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Rev. <input type="checkbox"/> Dr.	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced		
Home Address		

Country of Residence	Country of Citizenship
E-mail	Primary Phone
Primary Language Spoken	Other Phone
Present Occupation	Fax

Are you using: USA VA military benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No		USA DANTES/TA military benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Primary Religious Affiliation <input type="checkbox"/> Assemblies of God <input type="checkbox"/> Other Pentecostal <input type="checkbox"/> Other Protestant <input type="checkbox"/> Roman Catholic <input type="checkbox"/> Other (specify) _____	Ministerial Credentials <input type="checkbox"/> Yes <input type="checkbox"/> No Organization _____ Country _____ District _____ Credential Level _____ Date Obtained _____		How you did you hear of Global University? <input type="checkbox"/> Church/Pastor <input type="checkbox"/> Friend <input type="checkbox"/> Internet (specify) _____ <input type="checkbox"/> Magazine (specify) _____ <input type="checkbox"/> Other (specify) _____

REFERENCES. List the names and addresses of your pastor and educator/employer of at least 1 year's acquaintance who are *not* family members and who can verify your ability to pursue a graduate (post-baccalaureate) degree. Give a reference form to each.

Pastor/Church Leader Name	Address
Educator/Employer Name	Address

ACADEMIC INFORMATION. An official transcript is required from each school where degree work was done after Grade 12.

Name of School	City/State/Country	Dates Attended	Major	Degree(s)

Educational Objectives (what you expect to gain from studies)	THIS SIDE FOR OFFICE USE ONLY:	
	GSG Office Code (3 alpha characters)	
Do you have a personal computer? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have high-speed Internet access? <input type="checkbox"/> Yes <input type="checkbox"/> No	GSG Director Signature	(da/MON/year) / /
Please consider the following: <input type="checkbox"/> MDiv/DMin credit reduction for bachelor's degree in Bible/Theology <input type="checkbox"/> Transfer of Graduate Credit from: If accepted as a student: • I agree to the regulations governing the study program set forth by the Global University catalog in effect during the year in which I am applying and I understand that my completion of this study program does not guarantee my acceptance for any position by any church or organization. • I understand e-mail is considered a primary method of communication and is intended to meet the academic and administrative needs of the University; thus, I agree to monitor my Global University student e-mail account on a regular basis. • I agree to respect the standards of Global University and to allow Global University to use my signature as affixed below on my Student Identification Card.	<input type="checkbox"/> Full Admission to Graduate School of Theology Comment: _____	
	<input type="checkbox"/> Provisional Admission to Graduate School of Theology Reason: _____	
	<input type="checkbox"/> Probationary Admission to Graduate School of Theology Reason: _____	
	<input type="checkbox"/> Special Student Admission to Graduate School of Theology Comment: _____	
	<input type="checkbox"/> Denied Admission to Graduate School of Theology Reason: _____	
Applicant Signature (da/MON/year) / /	Dean, Graduate School of Theology (da/MON/year) / /	Comment: _____

GRADUATE CANCELLATION AND REFUND POLICY

A student has the right to withdraw from any given course or program or from the Graduate School of Theology at any time. To withdraw, the student must notify the office of the Dean. The amount of all refunds is calculated from the date of enrollment or service for which a fee was paid. A student must request to withdraw from a course within nine (9) months of the enrollment date to be entitled to a tuition refund. The refund policy is as follows:

1. An enrollment may be canceled within five (5) business days after the day on which the enrollment agreement (Graduate Subject Enrollment Card) is signed by the the director of a Global University Graduate Studies Group. The Graduate Studies Course Order Form is the enrollment agreement for students who enroll directly through the International Graduate Studies Center. If a student cancels enrollment during this time, the student will be refunded all money paid, excluding shipping and handling fees.
2. From five (5) business days after the day on which the enrollment agreement was signed by the director and before the Global University mentor receives the first completed lesson assignment, Global University will be entitled to retain a registration fee of an amount equal to 45 percent of the tuition for one credit.
3. If a student requests cancellation after the Global University mentor receives the first completed lesson assignment, Global University shall be entitled to retain an amount equal to the tuition for one credit.
4. If a student requests cancellation after the Global University mentor receives three assignments, Global University shall be entitled to retain an amount equal to the tuition for one and one-half credits.
5. After a student has submitted more than three completed assignments, Global University shall be entitled to retain the full amount of tuition paid for the course.

No fee refund will be made after five (5) business days from receipt by the director of the Graduate Studies Group of the application fee, degree (or certificate) audit fee, change of program fee, enrollment extension fee, or other fees for which charges were not included in tuition and for which specific services were performed for a student based on payment of the fee.

No tuition refunds will be made for requests received more than nine (9) months after enrollment in a course.

Refunds will be given only for materials that are in resalable condition. There will be a 20 percent restocking fee for returned materials.

MINISTRY VERIFICATION FOR DOCTOR OF MINISTRY APPLICANTS

(This form *must be* returned with all applications for admission to Doctor of Ministry degree programs.
See required application components list at the beginning of this document.)

Applicant Name (type or print)	
Address	
Student Number (Prior students of Global University)	GSG Office Code

Admission to Global University’s Graduate School of Theology to pursue a Doctor of Ministry degree is contingent upon the applicant meeting all admission requirements for the DMin program, including verifiable evidence of having completed at least three years of full-time Christian ministry (or its equivalent) prior to beginning studies in Global University’s DMin program. This requirement will be satisfied by submission of the following components.

1. An extensive account/history of your ministerial background and experience that includes the following elements:
 - a. A listing of *each* location in which you have served in ministry, including the name of the ministry, its location, the dates of service, a summary of the key activities and elements involved in that ministry, and the name(s) and contact information of individuals who can verify the length and nature of your ministry service.
 - b. Identification of what you consider to be the three greatest accomplishments of your ministerial experience, describing their impact(s) on those to whom you ministered *and* upon you individually.
 - c. Identification of the three greatest challenges or problems you have faced in your prior ministry service. Include a detailed response to the question: *“How have these challenges/problems helped me to become more effective in ministry?”*

Your name (as shown on the submission form) and the page number must appear at the top of each page, along with the words “Ministry Background” (see the following example).

Example:		
Alexander Johannes Wigglesworth	page 1	Ministry Background

2. Verification of your “Good Standing” status with your ministerial credentialing authority (i.e., church, denomination, or other Christian organization). This would normally consist of a letter stating that this status is accurate, signed by an executive officer of the credentialing authority. It may also be satisfied by a copy of your current ministerial certification that includes the date, your name, your ministerial status, and the signature of one or more executive officers of the credentialing authority.
3. Your signed commitment to remain active in ministry throughout your tenure in Global University’s DMin program, as indicated by your signature below.

Check the following items to indicate your agreement/compliance with each:	
<input type="checkbox"/> <i>I hereby certify that the enclosed account/history of my ministerial background and experience is true and that it correctly represents my work in Christian ministry, including the name(s) and location(s) where I served, the date(s) of service, and key activities and elements of ministry for which I was responsible and/or in which I was personally involved.</i>	
<input type="checkbox"/> <i>I certify that my ministerial credential status is current and that I am, indeed, in good standing as indicated by the verifying document(s) that are included with this Ministry Verification form.</i>	
<input type="checkbox"/> <i>I affirm my commitment to remain active in ministry throughout the time period I am pursuing a DMin degree from Global University.</i>	
<input type="checkbox"/> <i>If, at any time, active ministry becomes impossible during my DMin studies, I agree to immediately contact the director of the Doctoral Studies program at Global University for his/her counsel.</i>	

Applicant signature	Date
Doctoral Studies Director signature	Date
Ministry requirements met <input type="checkbox"/> Yes <input type="checkbox"/> No	Comment

BIOGRAPHICAL SKETCH OF CHRISTIAN LIFE AND SERVICE

Write a biographical sketch that relates the following phases of your Christian life:

1. Your conversion to Christ
2. Your call to Christian service
3. Particulars of your Christian service as it relates to leading others to Christ, preaching, or teaching the Word of God

Your biographical sketch should be 500–1,000 words in length. It should be neat and legible. Your name (as shown on your Application for Admission) and the page number must appear at the top of each page, along with the words “Biographical Sketch” (see the following example).

Example:

Alexander Johannes Wigglesworth

page 1

Biographical Sketch

Although this paper will not be evaluated, information about your Christian life and service will allow us to work most efficiently with you to assure that you achieve your academic, ministry, and professional goals.

REFERENCE FORM PASTOR/CHURCH LEADER

Name of applicant
Address of applicant

NOTICE TO THE APPLICANT: *In the United States, PUBLIC LAW 93-380, the Family Education Rights and Privacy Act of 1974, grants all students the right to inspect and review all of their official records. This right extends to letters of recommendation, except that a student may waive his/her right to inspect and review letters of recommendation by signing a waiver.*

I have given your name as a reference in an application for admission to the Graduate School of Theology of Global University to pursue a Graduate Studies Certificate program or an MA, MDiv, or DMin degree program. Please complete this form and mail it to the address shown above.

<input type="checkbox"/> I have waived my right to see this and other recommendations.
<input type="checkbox"/> I do not waive my right to see this and other recommendations.
Signature of Applicant
Applicant's failure to sign indicates right to see this recommendation is not waived.

We, of the Graduate School of Theology of Global University, appreciate your honest estimate of the ability of this applicant to undertake a Master of Arts, Master of Divinity, or Doctor of Ministry degree program. Thank you for your assistance by responding to the following questions and surveys.
 How long have you known applicant? _____ In what relationship(s) (circle) Pastor, Teacher, Employer, Advisor (Other) _____

Please rate applicant by checking *all items that apply* for each heading below. Do not check items in areas about which you feel uncertain or that you have had no opportunity to observe.

Please check any traits in the list below that you have noted in applicant.

Intelligence <input type="checkbox"/> Thinks logically <input type="checkbox"/> Learns and thinks slowly <input type="checkbox"/> Has average mental ability <input type="checkbox"/> Is alert or inquisitive <input type="checkbox"/> Learns and thinks rapidly
Teachability <input type="checkbox"/> Rigid, argumentative <input type="checkbox"/> Very opinionated <input type="checkbox"/> Open minded <input type="checkbox"/> Willing to receive instruction
Perseverance in completing tasks <input type="checkbox"/> Gives up easily or is easily discouraged <input type="checkbox"/> Needs encouragement to persevere <input type="checkbox"/> Persists in most circumstances
Achievement (formulates, executes, and carries plans to conclusion) <input type="checkbox"/> Does only what is assigned <input type="checkbox"/> Starts but does not finish <input type="checkbox"/> Is innovative <input type="checkbox"/> Is resourceful and effective <input type="checkbox"/> Has superior creative ability
Self-discipline <input type="checkbox"/> Leaves everything until the last minute <input type="checkbox"/> Is not very disciplined, but responds to deadlines well <input type="checkbox"/> Is self-disciplined, plans and works ahead of schedule

<input type="checkbox"/> Aloof <input type="checkbox"/> Anxious <input type="checkbox"/> Argumentative <input type="checkbox"/> Arrogant <input type="checkbox"/> Critical of others <input type="checkbox"/> Depressed <input type="checkbox"/> Discouraged <input type="checkbox"/> Domineering <input type="checkbox"/> Easily embarrassed <input type="checkbox"/> Easily offended <input type="checkbox"/> Frequently worried <input type="checkbox"/> Impatient <input type="checkbox"/> Inability to take a joke <input type="checkbox"/> Intolerant <input type="checkbox"/> Irritable <input type="checkbox"/> Lacking tact <input type="checkbox"/> Nervous <input type="checkbox"/> Prejudiced toward groups, races, or nationalities <input type="checkbox"/> Quick-tempered <input type="checkbox"/> Rigid, not adaptable <input type="checkbox"/> Rude <input type="checkbox"/> Self-centered <input type="checkbox"/> Sullen <input type="checkbox"/> Unteachable

Based on your knowledge of the applicant, how would you rate his or her potential success in a Master of Arts, Master of Divinity, or Doctor of Ministry program? (Circle highest level you feel student could achieve.) <input type="checkbox"/> Exceptional <input type="checkbox"/> Very good <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor Comment:
What do you believe is the applicant's motive in applying to Global University's Graduate School?
Name (please print)
Position or title
Address

Do you have reason to doubt or question the applicant's personal integrity? If so, explain:
Do you have any reservations about recommending this person? If so, please explain.
You may write additional facts you feel we should know on a separate sheet. You also may include additional references you feel are qualified to help in evaluating this applicant.
Signature
Date

Name of applicant
Address of applicant

NOTICE TO THE APPLICANT: *In the United States, PUBLIC LAW 93-380, the Family Education Rights and Privacy Act of 1974, grants all students the right to inspect and review all of their official records. This right extends to letters of recommendation, except that a student may waive his/her right to inspect and review letters of recommendation by signing a waiver.*

I have given your name as a reference in an application for admission to the Graduate School of Theology of Global University to pursue a Graduate Studies Certificate program or an MA, MDiv, or DMin degree program. Please complete this form and mail it to the address shown above.

<input type="checkbox"/> I have waived my right to see this and other recommendations.
<input type="checkbox"/> I do not waive my right to see this and other recommendations.
Signature of Applicant
Applicant's failure to sign indicates right to see this recommendation is not waived.

We, of the Graduate School of Theology of Global University, appreciate your honest estimate of the ability of this applicant to undertake a Master of Arts, Master of Divinity, or Doctor of Ministry degree program. Thank you for your assistance by responding to the following questions and surveys. How long have you known applicant? _____ In what relationship(s) (circle) Pastor, Teacher, Employer, Advisor (Other) _____

Please rate applicant by checking *all items that apply* for each heading below. Do not check items in areas about which you feel uncertain or that you have had no opportunity to observe.

Please check any traits in the list below that you have noted in applicant.

Intelligence <input type="checkbox"/> Thinks logically <input type="checkbox"/> Learns and thinks slowly <input type="checkbox"/> Has average mental ability <input type="checkbox"/> Is alert or inquisitive <input type="checkbox"/> Learns and thinks rapidly
Teachability <input type="checkbox"/> Rigid, argumentative <input type="checkbox"/> Very opinionated <input type="checkbox"/> Open minded <input type="checkbox"/> Willing to receive instruction
Perseverance in completing tasks <input type="checkbox"/> Gives up easily or is easily discouraged <input type="checkbox"/> Needs encouragement to persevere <input type="checkbox"/> Persists in most circumstances
Achievement (formulates, executes, and carries plans to conclusion) <input type="checkbox"/> Does only what is assigned <input type="checkbox"/> Starts but does not finish <input type="checkbox"/> Is innovative <input type="checkbox"/> Is resourceful and effective <input type="checkbox"/> Has superior creative ability
Self-discipline <input type="checkbox"/> Leaves everything until the last minute <input type="checkbox"/> Is not very disciplined, but responds to deadlines well <input type="checkbox"/> Is self-disciplined, plans and works ahead of schedule

<input type="checkbox"/> Aloof <input type="checkbox"/> Anxious <input type="checkbox"/> Argumentative <input type="checkbox"/> Arrogant <input type="checkbox"/> Critical of others <input type="checkbox"/> Depressed <input type="checkbox"/> Discouraged <input type="checkbox"/> Domineering <input type="checkbox"/> Easily embarrassed <input type="checkbox"/> Easily offended <input type="checkbox"/> Frequently worried <input type="checkbox"/> Impatient <input type="checkbox"/> Inability to take a joke <input type="checkbox"/> Intolerant <input type="checkbox"/> Irritable <input type="checkbox"/> Lacking tact <input type="checkbox"/> Nervous <input type="checkbox"/> Prejudiced toward groups, races, or nationalities <input type="checkbox"/> Quick-tempered <input type="checkbox"/> Rigid, not adaptable <input type="checkbox"/> Rude <input type="checkbox"/> Self-centered <input type="checkbox"/> Sullen <input type="checkbox"/> Unteachable

Based on your knowledge of the applicant, how would you rate his or her potential success in a Master of Arts, Master of Divinity, or Doctor of Ministry program? (Circle highest level you feel student could achieve.) <input type="checkbox"/> Exceptional <input type="checkbox"/> Very good <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor Comment:
What do you believe is the applicant's motive in applying to Global University's Graduate School?
Name (please print)
Position or title
Address

Do you have reason to doubt or question the applicant's personal integrity? If so, explain:
Do you have any reservations about recommending this person? If so, please explain.
You may write additional facts you feel we should know on a separate sheet. You also may include additional references you feel are qualified to help in evaluating this applicant.
Signature
Date



REQUEST FOR ACADEMIC RECORDS

Note to Graduate Studies Applicant: It is the responsibility of individual applicants to have their official academic records forwarded to Global University. Please complete the top portion of this form and submit it to the registrar or other authorized official at each academic institution from which you received credit for degree-level studies after Grade 12. Please note that some institutions may require a fee for providing this service.

Family/Last Name		First Name	
Maiden Name (if applicable)	Date of Birth (dd/MON/yy)	Email	
Institution Name	Dates Attended From _____ To _____ (dd/MON/yy) (dd/MON/yy)		
Degree Name (if applicable)	Year of Award (if applicable)	Major (if applicable)	
Student ID or Roll Number at sending institution (if applicable)			

I hereby authorize the release of my academic/transcript records to Global University.

Applicant's Signature: _____ Date: _____

Note to Authorized Official: The above named person seeks to have his/her credentials evaluated and requests that a transcript of his/her academic records/statements of marks—showing all subjects completed and all grades/marks awarded for all years of study—be released to Global University. Please complete this form, place the form and academic/transcript record in an envelope, sign and seal the envelope across the back flap, and send it directly to Global University at the address listed below.

Name of Official Completing Form (Please Print or Type)		Title	
Address			
City	State/Province	Country	Postal/Zip Code
Telephone		Fax	
Email		URL	

Confirmation: I confirm that the student named above attended _____

Dates of attendance from _____ month/yr – _____ month/yr to _____ month/yr _____ Institution Name

Degree obtained (if applicable) _____ month/yr – _____ month/yr

Authorized Signature and Seal _____ Date

Yes, the applicant's academic/transcript record is attached to this form.

Postal Mail: Global University
 Registrar, Graduate Studies
 1211 South Glenstone Avenue
 Springfield, MO 65804 USA

PLEASE RETURN THIS FORM TOGETHER WITH THE OFFICIAL ACADEMIC RECORDS/STATEMENT OF MARKS)

SUBMISSION/WAIVER FORM FOR GRADUATE STUDIES ADMISSION ESSAY

(This form *must be* returned with all applications for full admission to the Graduate School of Theology.)

Applicant Name (type or print)	
Address	
Student Number	GSG Office Code

Full admission to Global University's Graduate School of Theology to pursue a degree (MA, MDiv, or DMin) or certificate program is contingent on all admission requirements stated in the Graduate Studies Catalog that is current when your application is reviewed. See required application components list at the beginning of this document.

- If you are applying for full admission to the Graduate School of Theology for a Graduate Studies Certificate or a Master of Arts, Master of Divinity, or Doctor of Ministry degree as your first graduate (post-baccalaureate) degree or certificate program with Global University, you are required to write a Graduate Studies Admission Essay as evidence of your ability to study and communicate in English at a graduate level of studies. The following topic has been selected for your Admission Essay:

Evaluate and respond to the following statement: "The more a church leader is trained, the more removed he or she is from the common person in the church. So why should a person seek advanced training?"

- If you feel you have demonstrated ability to study and communicate in English at a graduate level of studies based on one or more of the criteria listed below, you may request a waiver of the Admission Essay. All waivers are at the discretion of the director of the authorized Graduate Studies Group through which you apply for admission, or at the discretion of the Dean if you are applying for admission through the International Graduate Studies Center in Springfield, Missouri, USA. The Dean reserves the right to reject any waiver request.
- All applicants who do not have an approved waiver will be required to write a Graduate Studies Admission Essay *before* being considered for full admission to the Graduate School of Theology.

<input type="checkbox"/> I have submitted my Graduate Studies Admission Essay in response to the topic stated above and hereby certify that this essay is my work and that I did not plagiarize the work of any other individual, writer, or publisher (print or electronic).	
<input type="checkbox"/> I hereby apply for a waiver of the Graduate Studies Admission Essay based on item(s) checked below and have furnished required evidence of fulfillment of qualifying criteria:	
Applicant Signature	Date
Qualifying Criteria for Waiver (check all that apply)	Official Evidence Required to Indicate Proof
<input type="checkbox"/> Applicant has completed a minimum of a Master of Arts (or equivalent degree), taken in the English language, from any accredited institution.	Official transcript from degree-granting institution
<input type="checkbox"/> Applicant has completed a Bachelor of Arts degree, taken in the English language, from Global University.	Global University Registrar will verify
<input type="checkbox"/> Applicant (or spouse) has appointment with a United States missionary organization; and applicant is credentialed with a Christian organization as a minister and has completed at least a Bachelor of Arts (or equivalent degree), taken in the English language, from any accredited institution.	Appointment proof from USA missionary organization, ministerial credentialing proof from credentialing organization, <i>and</i> official transcript from degree-granting institution
GSG Director/Dean Signature	Date
Waiver Granted <input type="checkbox"/> Yes <input type="checkbox"/> No	Comment

See the following page for Admission Essay writing instructions and evaluation criteria on your assigned topic.

INSTRUCTIONS FOR GRADUATE STUDIES ADMISSION ESSAY

1. Write your Graduate Studies Admission Essay on the assigned topic using good grammar, sentence structure, organization, and interaction with the assigned topic.
2. Your essay should be 5–10 pages (1,250–2,500 words) in length. It should be neat and legible. All pages should be double-spaced and have a two-inch left margin for grader comments. Your name (as shown on the submission form) and the page number must appear at the top of each page, along with the words “Graduate Studies Admission Essay” (see the following example).

Example:

Alexander Johannes Wigglesworth

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Graduate Studies Admission Essay

3. Your response should include references to relevant Scripture as appropriate to explain, contrast, critique, and/or defend the assigned topic and your position with regard to the topic. Your essay should demonstrate your ability to do the following:
 - a. Study and communicate in the English language at a graduate level of studies using good grammar, syntax, and style.
 - b. Think and communicate logically.
 - c. Do critical analysis.
 - d. Organize an essay in an orderly fashion.
4. Your “Submission/Waiver Form for Graduate Studies Admission Essay” must be submitted with your essay.
5. Your essay will be evaluated on your ability to organize material, reason, analyze, synthesize, and communicate in clear, concise, and comprehensible standard English at a graduate level of writing—*not* on agreement or disagreement with what you have written.



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